

Welcome to Managing Change in the Workplace

Change is a constant companion for you and your organisation. It moves swiftly in the 21st century and technology has increased the pace. An inability to understand the process of change and to manage your business and employees through that process can be a costly omission.

This course examines the how, what and why of workplace change and is designed to help you learn to minimise disruption and loss of income by using a few guiding principles that are tried and tested.

Target Audience

The course is particularly suited to those involved directly in the change process from a supervisory, managerial or business owner position. The sister course “Dealing with Change” is aimed specifically at employees and is often presented by managers and supervisors.

Course Breakdown

The learning explores the facets of change in the workplace, the reactions that are likely to occur at all levels and how to best manage the process. Below are some example topics from the course

1. What is change management
2. Organisational learning
3. How people respond to change
4. Overcoming barriers
5. The seven steps to successful change
6. The emotional element and how to handle it

Activities include role-play, group exercises, discussion, artefact production and debate. The central aims are to give the learner a breadth of knowledge that can transform your business recruitment activities and for them to understand and embed best practice recruitment across your business.

Course Duration

The course runs for one day and runs on-site or off site according to your needs.

Business Benefits

- Ensure change is smooth and operationally relevant minimising loss of income
- Minimises productivity disruption saving loss to your bottom line
- Gives a process through which change can be achieved with minimal upheaval for all
- Provides communication methodologies focused on profitable end results
- Increases the chance of the change occurring positively and producing enhanced wealth as a result